

**FOUNDATION YEAR**  
**LIST OF REQUIRED DOCUMENTS**

**1<sup>ST</sup> CYCLE (3 YEAR BACHELOR LEVEL) STUDIES or LONG CYCLE (5 YEAR MASTER LEVEL) STUDIES:**

1. **Original version of secondary school (maturity) certificate entitling to undertake university-level study in the country in which the certificate was issued**
    - original language version, legalized or apostilled [[read more](#)]
    - English or Polish version (sworn translation needed)
  
  2. **Full transcript of grades**
    - original language version, legalized or apostilled
    - English or Polish version (sworn translation needed)
  
  3. **National College Entrance Examination (Gaokao) results in case of Chinese candidates** (original language version, legalized or apostilled AND English/Polish version [sworn translation needed])  
**National Test or Examination results in case of countries where such testing is set as an entry examination to university studies** (original language version, legalized or apostilled AND English/Polish version [sworn translation needed])
  
  4. **Eligibility statement** (a document stating that the certificate mentioned in point 1 entitles the holder to undertake university-level study in country in which it was issued. The certificate of eligibility should be printed from the [Kwalifikator](#) system on the website of the Polish National Agency for Academic Exchange (NAWA). If a given certificate/diploma is not included in the *Kwalifikator* system, the document should be issued by the educational authorities of the country of issue of the document OR the school/educational institution issuing the document. **Please check if your diploma entitles you to undertake first-cycle/ long-cycle studies in Poland (not all countries are listed in the system) [here](#).**
- If your country is not listed in the NAWA *Kwalifikator* system, please fill in the sample form below:  
[\[Template for candidates for first-cycle \(Bachelor level\) and long- cycle studies\]](#)
5. **OPTIONAL: English language certificate (B1 level or higher)**  
Candidates who do **not** hold any certificate are **obliged** to take part in the written and oral online test of English competency.  
Candidates who submit a certificate are required to take part in the oral interview.  
[\[list of English language certificates accepted for Foundation Year course\]](#)
  
  6. **Proof of the Foundation Year tuition fee payment, paid via bank transfer**  
The proof should be submitted after official admission, to obtain the *Acceptance Letter*.

**First intake:** 6 June – 26 June 2024

**Second intake:** 23 July – 12 August 2024